

As approved by the CRMP Governing Board on Tuesday, December 8, 2020.

**CALIFORNIA EARTHQUAKE AUTHORITY
CALIFORNIA RESIDENTIAL MITIGATION PROGRAM
GOVERNING BOARD MEETING
TELECONFERENCE MINUTES**

**Tuesday, September 15, 2020
1:00 p.m.**

1-323-886-4439; Conference ID Number 586 847 361

Members of the California Residential Mitigation Program (CRMP) Governing Board in attendance:

Mitch Ziemer, Chair, Insurance and Claim Director, California Earthquake Authority (CEA)
Christina Curry, Vice Chair, Deputy Director, California Office of Emergency Services (Cal OES)
Dan Dyce, Consultant, CEA
Alex Pal, Chief Legal Counsel, Cal OES

Members of the CRMP Staff in attendance:

Janiele Maffei, Executive Director, CRMP
Annde Ewertsen, Managing Director, CRMP
Benjamin Kirwan, Treasurer, CRMP
Tom Welsh, Secretary, CRMP
Jacqueline Ball, CRMP Analyst
D'Anne Ousley, Communications Specialist
Anthony Tassone, Financial Reporting Lead

Also Present:

Dan VanDreumel, Plante Moran, PLLC
Michelle Goss, Plante Moran, PLLC

1. Call to order and member roll call.

Mr. Ziemer called the meeting to order at 1:01 p.m. A quorum was achieved.

2. Consideration and approval of the minutes of the June 2, 2020, CRMP Governing Board Meeting.

MOTION: Mr. Dyce moved approval of the June 2, 2020, California Residential Mitigation Program Governing Board Meeting Minutes as presented. Ms. Curry seconded. Motion carried unanimously.

3. CRMP Executive Director Janiele Maffei will present her executive report.

Janiele Maffei, CRMP Executive Director, updated the Board on the CRMP and CEA mitigation interests and projects:

EBB Retrofits to Date

- Almost 12,000 EBB retrofits have been completed to date.

ATC 110/FEMA P-1100 Project

- The update document has been published and is available online at the Federal Emergency Management Agency (FEMA) website.

CEA-PEER Research Project

- The four-year CEA-Pacific Earthquake Engineering Research Center (PEER) Research Project is due in November of 2020.
- A CEA-PEER Research Forum will be held on October 26th and 27th to discuss project findings.

ATC 143 – Damage Assessment and Repair Guidelines

- The CEA sponsored the development of training for adjusters and engineers.
- The Engineering and General Guidelines documents have been completed.
- The Structural Engineers Association has agreed to include the ATC 143 in its fall seminar to be made available to California engineers in a webinar format.

Legislative Efforts

- H.R. 5494 Catastrophe Loss Mitigation Incentive and Tax Parity Act of 2019 did not pass at the Senate level.

Ms. Maffei stated the CRMP has been made the beneficiary of over \$23 million of FEMA funding for the EBB Program. It is a reimbursement-type grant; CRMP funds will need to be continually monitored to ensure funding is available to pay homeowners prior to the CRMP requesting reimbursement from Cal OES.

4. Plante Moran, PLLC, California Residential Mitigation Program's independent auditors, will present the CRMP Annual Financial Statements for the year ended December 31, 2019.

Dan VanDreumel, Senior Manager, Plante Moran, PLLC, provided an overview, with a slide presentation, of the audit process and required communications under AU 260 for the 2019 CRMP audit. He stated the audit has been completed, was a clean audit, and is under budget.

Questions and Discussion

Mr. Ziemer referred to page 24 of the audit report under Subsequent Events about the large-scale COVID-19 pandemic and asked about the comment that a large-scale pandemic could have a material adverse effect on the CRMP's financial position and results of operation. He asked how to guard against this.

Michelle Goss, Lead Audit Engagement Partner, Plante Moran, PLLC, stated the hope that the uncertainties of the COVID-19 pandemic will significantly decrease by the time of the

next audit. The sentence is included to make readers aware of the possibility that effects may be seen due to the COVID-19 pandemic.

5. CRMP Treasurer Benjamin Kirwan will review the CRMP financial statements as of July 31, 2020.

Benjamin Kirwan, CRMP Treasurer, provided an overview, with a slide presentation, of the CRMP financial information as of July 31, 2020.

6. CRMP Managing Director Annde Ewertsen will present the CRMP Mitigation (Earthquake Brace + Bolt) update.

Annde Ewertsen, CRMP Managing Director, provided an overview of the CRMP and CEA Earthquake Brace + Bolt Programs, FEMA-trained contractor data, regional cost, retrofit data, withdrawn homeowners, and future funding opportunities. She stated the new website and database launch has been postponed to October and will be demonstrated at the next Governing Board meeting.

Questions and Discussion

Ms. Maffei asked about the percentage of the regular EBB program that self-proclaim that they have earthquake insurance.

Ms. Ewertsen stated it is approximately 30 percent.

7. Public comment on items that do not appear on this agenda and public requests that those matters be placed on a future agenda.

There were no questions or comments from the public.

8. Adjournment.

There being no further business, the meeting was adjourned at 1:49 p.m.