

**CALIFORNIA EARTHQUAKE AUTHORITY  
CALIFORNIA RESIDENTIAL MITIGATION PROGRAM  
GOVERNING BOARD MEETING  
MINUTES**

**Tuesday, November 15, 2016  
1:00 p.m.**

Location: California Earthquake Authority  
801 K Street  
10<sup>th</sup> Floor  
Sacramento, California

Members of the California Residential Mitigation Program (CRMP) Governing Board in attendance:

Mitch Ziemer, Chair, Insurance Director, California Earthquake Authority  
Christina Curry, Vice Chair, Deputy Director, California Governor's Office of Emergency Services  
Nancy Ward, Chief Deputy Director, California Governor's Office of Emergency Services

Members of the CRMP Staff in attendance:

Janiele Maffei, Executive Director  
Sheri Aguirre, Managing Director  
Danny Marshall, Secretary  
Tim Richison, Treasurer  
Jacqueline Ball

Also Present:

No members of the public addressed the Board.

**1. Call to order and member roll call.**

Mr. Ziemer called the meeting to order at 1:06 p.m. A quorum was achieved.

**2. Consideration and approval of the minutes of the September 6, 2016, CRMP Governing Board Meeting.**

**MOTION:** Ms. Ward moved approval of the September 6, 2016, California Residential Mitigation Program Governing Board Meeting Minutes as presented. Ms. Curry seconded. Motion carried unanimously.

**3. CRMP Executive Director Janiele Maffei presented her executive report.**

Janiele Maffei, the CRMP Executive Director, presented her report:

- ATC 110 – the development of design methodologies for seismic retrofit. The identification of earthquake performance levels for the design and computer modeling for

- retrofitted and un-retrofitted structures has been completed. The prescriptive retrofit solutions for cripple wall houses and living space over garage houses are near completion. Design methodology to help engineers do cost-effective retrofits for hillside home is in progress. The next Project Technical Committee is December 4<sup>th</sup>. ATC 110 is on target to be completed by early 2018.
- Federal Emergency Management Agency (FEMA) P-50 – the document that the CRMP helped develop for evaluation and assessment of the performance of single-family dwellings. Quake Grade, an interactive website, was created that allows home inspectors, engineers, and contractors to download the FEMA document onto tablets or other devices for easier accessibility in the field. Four trainings have been provided throughout the state. The minimum viable Quake Grade product will be launched by early January of 2018.
- The South Napa Earthquake Research Project, Phase II is complete. The research report will be presented at the first annual CEA Research Forum on February 1<sup>st</sup> and 2<sup>nd</sup> in Sacramento.
- The End-to-End Mitigation will be available on the CEA website, which will include information and outcomes on the Earthquake Brace + Bolt programs.
- The Pacific Earthquake Engineering Research Institute (PEER) contract was signed in August for a 42-month project to provide quantitative comparisons between cripple wall retrofitted and un-retrofitted houses. PEER is currently negotiating contracts with their project team. The kickoff meeting is Tuesday, December 13<sup>th</sup>.
- HR 5610 – Earthquake Mitigation Tax Incentive Act of 2016. Staff continues to proceed with cautious optimism and, if this legislation is not passed in 2016, work will continue for passage in 2017.

Ms. Curry asked if the PEER study will include houses that have been retrofitted as part of the evaluation. Ms. Maffei stated benchmark cripple wall houses will be identified to quantify the reduction and damage.

Mr. Ziemer asked if the increase in credit, if warranted, will also be quantified. Ms. Maffei stated there are a number of things that this project can inform, such as information for homeowners to make informed decisions, and the CEA could use it to create hazard reduction discounts.

#### **4. CRMP Treasurer Tim Richison presented a financial report.**

Tim Richison, the CRMP Treasurer, provided an overview, accompanied by a slide presentation, of the CRMP financial information as of September 30, 2016. He estimated that the CRMP will be under budget in almost all categories at the end of the year.

#### **5. CRMP Managing Director Sheri Aguirre presented an update on the Earthquake Brace + Bolt program and the Napa Brace + Bolt programs.**

Sheri Aguirre, the CRMP Managing Director, provided an overview, accompanied by a slide presentation, of the goals and numbers to date of the 2016 Earthquake Brace + Bolt and the Napa Brace + Bolt programs, and the work underway to prepare for the 2017 EBB program. Everyone who registered and qualified for the 2016 EBB Program was invited to participate. The Napa program continues to move at a slower pace due to the added restrictions. Ms. Aguirre stated their goal for the 2017 EBB Program is 1,000 retrofits. Registration will be open from January 25<sup>th</sup> to February 27<sup>th</sup>. She passed around a sample Community Outreach Kit to Board members

to promote the 2017 EBB program. Ms. Aguirre asked the Board for information they would like her to put in her report on these programs in the future.

Ms. Curry asked for a comparison between the number of retrofits planned for the 2016 EBB Program and the actual budget report. Ms. Aguirre stated she checks with Mr. Richison to assure an adequate budget prior to making changes to the number of retrofits the program can handle.

**6. Ms. Aguirre presented an update on the CEA Brace + Bolt program.**

Ms. Aguirre provided an overview, accompanied by a slide presentation, of the CEA Brace + Bolt Pilot program that launched on October 31, 2016. An agreement has been reached between the CEA and Cal OES to use the CEA Brace + Bolt program.

Ms. Curry asked if the ZIP codes differ from the 2017 EBB program or if there is overlap. Ms. Aguirre stated they all overlap except the city of Alameda, which is in the CEA program but not the 2017 EBB program.

**7. Ms. Aguirre requested approval to contract with a call center firm pursuant to the Request for Qualifications and Proposal for Cal Center Services #08-10.**

Ms. Aguirre summarized the timeline of the Request for Qualifications (RFQ) process and the proposal selection process. She recommended that SCI Consulting, which is currently handling the call center, be awarded the contract.

Ms. Ward asked why another call center contract is required. Ms. Aguirre stated the annual call center contract with SCI has been exceeded. The proposed contract with SCI will be a three-year contract.

**MOTION:** Ms. Ward moved to approve the award and authorize the executive director to enter in a contract with SCI Consulting in substantially the form attached to the RFQ with such changes as are approved by her and in consultation with CRMP legal counsel. Ms. Curry seconded. Motion carried unanimously.

**8. Ms. Aguirre presented a proposed 2017 Governing Board meeting calendar for approval.**

**MOTION:** Chair Ziemer moved approval of the California Residential Mitigation Program Governing Board meeting dates for 2017. Ms. Curry seconded. Motion carried unanimously.

**9. Public comment on items that do not appear on this agenda and public requests that those matters be placed on a future agenda.**

There were no questions or comments from the public.

**10. Adjournment.**

There being no further business, the meeting was adjourned at 1:48 p.m.