

CRMP

California Residential Mitigation Program A Joint Powers Authority

Date of Notice: Friday, November 4, 2016

PUBLIC NOTICE

A PUBLIC MEETING OF THE GOVERNING BOARD OF THE CALIFORNIA RESIDENTIAL MITIGATION PROGRAM

NOTICE IS HEREBY GIVEN that the Governing Board of the **California Residential Mitigation Program (CRMP)** will meet in Sacramento, California. The Bagley-Keene Open Meeting Act applies generally to meetings of the board, and the meeting is open to the public—public participation, comments, and questions will be welcome for each agenda item. All items are appropriate for action if the governing board wishes to take action. Agenda items may be taken out of order.

**LOCATION: California Earthquake Authority (“CEA”)
801 K Street
10th Floor
Sacramento, California**

DATE: Tuesday, November 15, 2016

TIME: 1:00 p.m.

AGENDA:

1. Call to order and member roll call:

Mitch Ziemer – Chair, Insurance Director, CEA
Christina Curry – Vice Chair, Deputy Director, California Office of Emergency Services
Dan Dyce – Consultant, CEA
Nancy Ward - Chief Deputy, California Office of Emergency Services

Establishment of a quorum

2. Consideration and approval of the minutes of the September 6, 2016, CRMP Governing Board meeting.
3. CRMP Executive Director Janiele Maffei will present her executive report.
4. CRMP Treasurer Tim Richison will present a financial report.

5. CRMP Managing Director Sheri Aguirre will present an update on the Earthquake Brace + Bolt program and the Napa Brace + Bolt programs.
6. Ms. Aguirre will present an update on the CEA Brace + Bolt program.
7. Ms. Aguirre will request approval to contract with a call center firm pursuant to the Request for Qualifications and Proposal for Call Center Services #08-10.
8. Ms. Aguirre will present a proposed 2016 Governing Board meeting calendar for approval.
9. Public comment on items that do not appear on this agenda and public requests that those matters be placed on a future agenda.
10. Adjournment.

Inquiries/General Information:

Jacqueline Ball
(916) 661-5607 (Direct)
Toll free (877)797-4300
jball@calquake.com

Media Contact:

D'Anne Ousley
Communications Specialist
(916) 661-5524
dousley@calquake.com

**To view this notice on the CRMP website, please visit
www.CaliforniaResidentialMitigationProgram.com**

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Persons with disabilities may request special accommodations at this or any future CRMP governing board meeting or may request the accommodation necessary to receive agendas or materials prepared for its board meetings.

Please contact Jacqueline Ball by telephone at (916) 661-5607 or by email at jball@calquake.com. We would appreciate hearing from you at least five days before the meeting date to best allow us to meet your needs.

NOTE: You might have received this notice because your name, or that of your organization, appears on a public-notice list maintained by the California Earthquake Authority. If in the future you do not wish to receive public notices pertaining to the California Residential Mitigation Program, please send your request by email to info@californiarresidentialmitigationprogram.com.

DRAFT

**CALIFORNIA EARTHQUAKE AUTHORITY
CALIFORNIA RESIDENTIAL MITIGATION PROGRAM
GOVERNING BOARD MEETING
MINUTES**

**Tuesday, September 6, 2016
1:00 p.m.**

Location: California Earthquake Authority
801 K Street
10th Floor
Sacramento, California

Members of the California Residential Mitigation Program (CRMP) Governing Board in attendance:

Mitch Ziemer, Chair, Insurance Director, California Earthquake Authority
Christina Curry, Vice Chair, Deputy Director, California Governor's Office of Emergency Services
Nancy Ward, Chief Deputy Director, California Governor's Office of Emergency Services

Members of the CRMP Staff in attendance:

Janiele Maffei, Executive Director
Sheri Aguirre, Managing Director
Danny Marshall, Secretary
Tim Richison, Treasurer
Jacqueline Ball

Also Present:

Bill Rosenberger, CPA, Partner, JLK Rosenberger Certified Public Accountants

1. Call to order and member roll call.

Mr. Ziemer called the meeting to order at 1:04 p.m. A quorum was achieved.

2. Consideration and approval of the minutes of the July 14, 2016, CRMP Governing Board Meeting.

Sheri Aguirre, the CRMP Managing Director, stated the second sentence in the first paragraph under Item 4 should read "Santa Barbara and Humboldt Counties" instead of "Eureka and Humboldt."

MOTION: Ms. Curry moved approval of the July 14, 2016, California Residential Mitigation Program Governing Board Meeting Minutes as corrected. Ms. Ward seconded. Motion carried unanimously.

3. CRMP Executive Director Janiele Maffei will present her executive report.

Janiele Maffei, the CRMP Executive Director, presented her report:

- ATC 110 – the development of methodologies to retrofit different types of houses. The project will create additional plan sets to be used by homeowners and contractors without an engineer or by an engineer when the house is unusual or requires careful, individual thought. This three-year project is on track; the first plan sets are expected to be produced soon.
- Federal Emergency Management Agency (FEMA) P-50 – the document that the CRMP helped develop to provide a simplified seismic assessment for single-family dwellings. An online tool is being created that makes the FEMA document easily-accessible to home inspectors, engineers, and contractors. This online tool will be made available on the End-to-End website, which will be up and running by the end of 2016.
- Research
 - The South Napa Earthquake Research program is complete. The research report will soon be available.
 - The Mitigation Discount Research program will begin soon with the contractor, Pacific Earthquake Engineering Research Institute, housed at UC Berkeley. The goal is to quantify the reduction in damage for retrofitted homes to inform the mitigation discount at CEA and to provide information on the End-to-End website about why it's important to retrofit.
- Legislation
 - HR 5610 – Earthquake Mitigation Tax Incentive Act of 2016. This legislation was referred to the House Committee on Ways and Means on June 28th. Staff is gaining support from other states.

4. CRMP Treasurer Tim Richison will present a financial report.

Mr. Richison provided an overview, accompanied by a slide presentation, of the CRMP financial information as of July 31, 2016. He noted that the bottom-line, total budget across the board did not change and is on target.

5. Mr. Richison and a representative of JLK Rosenberger, LLP, will present the report of the annual audit of CRMP's financial statements for the year ended December 31, 2015.

Bill Rosenberger, CPA, Partner, JLK Rosenberger Certified Public Accountants, provided an overview, accompanied by a slide presentation, of the audit scope and timing, auditor's report, areas of emphasis, and communication with corporate governance of the 2015 Audit Results. He stated the audit has been completed, was a clean audit, and is under budget.

6. CRMP Managing Director Sheri Aguirre will present an update on the Earthquake Brace + Bolt program and the Napa Brace + Bolt programs.

Ms. Aguirre provided an overview, accompanied by a slide presentation, of the goals and numbers to-date of the 2016 Earthquake Brace + Bolt and the Napa Brace + Bolt programs, the 2017 EBB program, and participant feedback. Ms. Aguirre stated the 2016 registrants currently

on the waitlist will soon be invited to participate in the program. The Napa program is proceeding at a slower pace due to added restrictions and staff is being careful not to go over the 100-retrofit goal. The 2017 program does not include Eureka and Santa Barbara. Marketing has begun in those cities while waiting for FEMA grant consideration.

Ms. Maffei stated the dropout rate remains consistent in the EBB program.

Ms. Curry asked about the cause of the requests for extension. Ms. Aguirre stated the main cause is finding multiple qualified contractors who can give estimates. This is a larger problem in Northern California because there are contractors in Southern California who do retrofit work full-time and have more crews to meet the need. Northern California retrofits tend to cost more due to more complicated housing and higher labor costs. Southern California retrofits more often are bolt-only fixes, which also lowers the cost.

Mr. Ziemer asked if participate testimonies will be used. Ms. Aguirre stated participant testimonials will be posted on the website to help promote the program. She stated staff is currently planning the launch for the 2017 program. Participants are being asked if they would be willing to be a spokesperson for the program for publications or in other media and, if they speak multiple languages, if they would be willing to provide their testimony in other languages.

7. Ms. Aguirre will present an update on the CEA Brace + Bolt program.

Ms. Aguirre provided an overview, accompanied by a slide presentation, of the CEA Brace + Bolt Pilot program that will launch in October of 2016.

Ms. Ward asked about homeowners who have already completed a retrofit. Ms. Aguirre stated the homeowners will qualify for the 20 percent discount but not the reimbursement.

Mr. Ziemer asked what the next step will be for the pilot program. Ms. Aguirre stated the CEA Chief Actuary will be consulted to run the numbers. If the pilot is determined to be successful and approved by the CEA Board, it will then be expanded to include more ZIP codes. There is room for growth.

Mr. Richison referenced a study currently underway that will determine what the right retrofit is. If the research proves that there is a greater benefit from the retrofit than initially thought, the number of ZIP codes the CEA can include will be affected.

Mr. Marshall stated the pilot program is directed toward CEA policyholders and has a separate funding source. The CEA will either be required to fund the pilot from its own capital or balance it against other expenditures that the CEA has for risk transfer.

8. Public comment on items that do not appear on this agenda and public requests that those matters be placed on a future agenda.

There were no questions or comments from the public.

9. Adjournment.

Ms. Curry asked if there is anything holding up the licensing agreement that Bill Donovan, past CRMP Counsel, was working on. Mr. Marshall stated the agreement has yet to be worked out.

There being no further business, the meeting was adjourned at 1:56 p.m.

CRMP Governing Board Memorandum

November 15, 2016

Agenda Item 3: Executive Report by Executive Director Janiele Maffei

Recommended Action: No Action Necessary

Executive Director Janiele Maffei will provide an update on CRMP and CEA mitigation interests and projects.

Governing Board Memorandum

November 15, 2016

Agenda Item #4: Treasurer's Financial Update

Recommended Action: No Action Necessary

Background:

CRMP Treasurer, Tim Richison, will review the CRMP financial statements as of September 30, 2016.

Recommendation:

No action is necessary.

California Residential Mitigation Program
(CRMP)

FINANCIAL
REPORT

BOARD MEETING

Tuesday, November 15, 2016

California Residential Mitigation Program
Balance Sheet
As of September 30, 2016

Assets

Cash and cash equivalents	\$ 1,220,054
Accounts receivable	<u>7,300</u>
Total assets	<u><u>\$ 1,227,354</u></u>

Liabilities and Fund Balance

Liabilities:

Accounts payable and accrued expenses	<u>\$ 19,643</u>
Total liabilities	<u>19,643</u>

Fund Balance:

Unassigned	<u>1,207,711</u>
Total fund balance	<u>1,207,711</u>
Total liabilities and fund balance	<u><u>\$ 1,227,354</u></u>

California Residential Mitigation Program
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Year-To-Date Ended September 30, 2016

Revenues:	
Contributions from members	\$ 1,000,000
Contributions from other governments	2,318,111
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Total revenues	3,318,111
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Expenditures:	
Administration and office expenses	\$ 4,133
Audit services	37,000
Board services	1,217
Grants to homeowners	2,907,111
Inspection services	5,640
Insurance	33,531
IT administrative support	17,228
Legal services	69,590
Marketing services	247,365
Program support	29,054
Training	800
Travel	10,659
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Total expenditures	3,363,328
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Net change in fund balance	(45,217)
Fund balance, beginning of year	1,252,928
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Fund balance, end of year to date	\$ 1,207,711
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**California Residential Mitigation Program
Budgeted Expenditures and Actual Expenditures
2016 Budget Year**

	Approved 2016 Budget 1/1/2016	Adjustments ^A thru 9/30/2016	Augmentations thru 9/30/2016	2016 Budget after Augmentations and Adjustments	Used Budget as of 9/30/2016	Augmented & Adjusted Approved 2016 Budget Remaining as of 9/30/16	Percentage used of Augmented & Adjusted Approved 2016 Budget
Revenue							
Contribution from Members	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ (1,000,000)	>100%
FEMA	300,000			300,000	-	300,000	0.00%
Department of Insurance	3,000,000			3,000,000	2,318,111	681,889	77.27%
Total Revenue	3,300,000	-	-	3,300,000	3,318,111	(18,111)	100.55%
CRMP Administration Expenses							
Human Resources							
Travel	26,500			26,500	10,660	15,840	40.23%
Other	-			-	800	(800)	>100%
Total Human Resources	26,500	-	-	26,500	11,460	15,040	43.25%
General Office							
Board Services	3,900			3,900	1,217	2,683	31.21%
Administration & Office	17,000			17,000	4,132	12,868	24.31%
Insurance	55,065			55,065	33,531	21,534	60.89%
Financial Audit	50,000			50,000	37,000	13,000	74.00%
Legal Services	200,000			200,000	69,590	130,410	34.80%
Public Relations for CRMP	20,000	(20,000)		-	-	-	0.00%
Total General Office	345,965	(20,000)	-	325,965	145,470	180,495	44.63%
EBB Program Expenses							
Software/Information Technology	23,120			23,120	17,228	5,892	74.52%
Call Center	64,800			64,800	29,054	35,746	44.84%
Program Evaluations - Customer Service Satisfaction	50,000	(50,000)		-	-	-	0.00%
Home Inspection Services	87,300			87,300	5,640	81,660	6.46%
EBB Marketing	300,000	70,000		370,000	247,365	122,635	66.86%
EBB Program Education	40,000			40,000	-	40,000	0.00%
Grants to Homeowners (1600 payments at \$3,000)	5,400,000			5,400,000	2,907,111	2,492,889	53.84%
Total EBB Program Expenses	5,965,220	20,000	-	5,985,220	3,206,398	2,778,822	53.57%
Total Administrative and Program Expenses	\$ 6,337,685	\$ -	\$ -	\$ 6,337,685	\$ 3,363,328	\$ 2,974,357	53.07%

^AAdjustment to meet CRMP needs for rest of year.

**California Residential Mitigation Program
Budgeted Expenditures and Actual Expenditures
Main Program
2016 Budget Year**

	Approved 2016 Budget 1/1/2016	Adjustments ^A thru 9/30/2016	Augmentations thru 9/30/2016	2016 Budget after Augmentations and Adjustments	Used Budget as of 9/30/2016	Augmented & Adjusted Approved 2016 Budget Remaining as of 9/30/16	Percentage used of Augmented & Adjusted Approved 2016 Budget
Revenue							
Contribution from Members	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ (1,000,000)	>100%
Total Revenue	-	-	-	-	1,000,000	(1,000,000)	>100%
CRMP Administration Expenses							
Human Resources							
Travel	26,500			26,500	10,660	15,840	40.23%
Other	-			-	800	(800)	>100%
Total Human Resources	26,500	-	-	26,500	11,460	15,040	43.25%
General Office							
Board Services	3,900			3,900	1,217	2,683	31.21%
Administration & Office	17,000			17,000	4,132	12,868	24.31%
Insurance	55,065			55,065	33,531	21,534	60.89%
Financial Audit	50,000			50,000	37,000	13,000	74.00%
Legal Services	200,000			200,000	58,295	141,705	29.15%
Public Relations for CRMP	20,000	(20,000)		-	-	-	0.00%
Total General Office	345,965	(20,000)	-	325,965	134,175	191,790	41.16%
EBB Program Expenses							
Software/Information Technology	23,120			23,120	17,228	5,892	74.52%
Call Center	64,800			64,800	28,711	36,089	44.31%
Program Evaluations - Customer Service Satisfaction	50,000	(50,000)		-	-	-	0.00%
Home Inspection Services	87,300			87,300	5,640	81,660	6.46%
EBB Marketing	300,000	70,000		370,000	231,673	138,327	62.61%
EBB Program Education	40,000			40,000	-	40,000	0.00%
Grants to Homeowners	2,100,000			2,100,000	355,186	1,744,814	16.91%
Total EBB Program Expenses	2,665,220	20,000	-	2,685,220	638,438	2,046,782	23.78%
Total Administrative and Program Expenses	\$ 3,037,685	\$ -	\$ -	\$ 3,037,685	\$ 784,073	\$ 2,253,612	25.81%

^AAdjustment to meet CRMP needs for rest of year.

**California Residential Mitigation Program
Project Budget Expenditures
Napa EBB
as of September 30, 2016**

	Project Budget	Used Budget Thru 12/31/15	2016 Used Budget	Total Used Budget	Remaining Budget \$	Remaining Budget %
Revenue:						
FEMA Reimbursement Grant	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000	100%
CEA Matching Contribution ¹	100,000	40,138	99,987	140,125	(40,125)	0%
Total Revenue	\$ 400,000	\$ 40,138	\$ 99,987	\$ 140,125	\$ 259,875	65%
Expenses:						
CEA Matching Expenses:						
Staff Time ¹	\$ 36,500	\$ 1,349	\$ 91,221	\$ 92,570	\$ (56,070)	0%
Website ¹	3,000	38,789	8,766	47,555	(44,555)	0%
	39,500	40,138	99,987	\$ 140,125	\$ (100,625)	0%
CRMP Expenses:						
Legal Services	12,500	19,440	11,295	30,735	(18,235)	0%
Call Center	9,000	-	343	343	8,657	96%
Marketing	28,000	9,996	15,692	25,688	2,312	8%
Insurance	1,000	-	-	-	1,000	100%
Photos of each house	10,000	-	-	-	10,000	100%
	60,500	29,436	27,330	56,766	3,734	6%
Homeowner Incentives:						
Grants to homeowners (100 payments at \$3,000)	300,000	-	56,928	56,928	243,072	81%
Total Expenses	\$ 400,000	\$ 69,574	\$ 184,245	\$ 253,819	\$ 146,181	37%

¹ FEMA matching requirements for revenue and expenses are only shown on project budget, they are not part of CRMP overall budget.

**California Residential Mitigation Program
Project Budget Expenditures
State of California - Department of Insurance
as of September 30, 2016**

	<u>Project Budget</u>	<u>Used Budget Thru 12/31/15</u>	<u>2016 Used Budget</u>	<u>Total Used Budget</u>	<u>Remaining Budget \$</u>	<u>Remaining Budget %</u>
Revenue:						
Appropriation ¹	\$ 3,000,000	\$ -	\$ 2,318,111	\$ 2,318,111	\$ 681,889	23%
Total Revenue	\$ 3,000,000	\$ -	\$ 2,318,111	\$ 2,318,111	\$ 681,889	23%
Expenses:						
Grants to homeowners (1,000 payments at \$3,000)	\$ 3,000,000	\$ -	\$ 2,494,997	\$ 2,494,997	\$ 505,003	17%
Total Expenses	\$ 3,000,000	\$ -	\$ 2,494,997	\$ 2,494,997	\$ 505,003	17%

¹ Revenues do not equal expenses as there is a timing difference between payments made to Homeowners and when CEA transfers DOI funds to CRMP.

CRMP Governing Board Memorandum

November 15, 2016

Agenda Item 5: Earthquake Brace + Bolt Update

Recommended Action: Information Only

2016 Earthquake Brace + Bolt Program

The CRMP Board approved 600 Earthquake Brace + Bolt (EBB) retrofits for the 2016 program. In addition to those retrofits, 1,000 retrofits are funded by \$3 million provided through an appropriation from the State of California to the California Department of Insurance, which has granted those funds to the CEA for mitigation-grant purposes. As of Nov 3, CRMP exhausted the \$3 million in state funding.

To-date the following retrofits are in progress for the 2016 program:

- Completed retrofits: 1,073
 - Permits received: 484
 - Extensions requested: 58
 - Accepted 357
- 1,972**

FEMA Hazard Mitigation Grant Program funding (for 100 “Napa EBB” retrofits)

Homeowner registration for 100 retrofits for Napa houses, funded by FEMA’s Hazard Mitigation Grant Program, closed in March with 259 registrants. Currently, 61 Napa homeowners are on the wait list.

As of August 23, 2016, the following Napa EBB retrofits are in progress:

- Completed retrofits: 38
 - Permits received: 17
 - Extensions requested: 2
 - Accepted 36
- 93**

2017 Earthquake Brace + Bolt Program

As approved, the 2017 EBB program expansion will add 40+ ZIP Codes in the following cities:

Northern California Cities (# of ZIP Codes)

El Cerrito (1)

Daly City/Colma (2)

Hayward/San Lorenzo (8)
San Bruno (1)
San Mateo (4)
Watsonville (2)
Hayward/San Lorenzo (8)

Southern California Cities (# of ZIP Codes)

Altadena (2)
Alhambra (4)
Claremont (1)
Redlands (6)
Los Angeles (Additional 9 ZIP Codes)

The 2017 program also will include 2 ZIP Codes in the cities of Eureka and Santa Barbara as the FEMA Hazard Mitigation Grant Program (HMGP) application for Humboldt and Santa Barbara counties was not accepted.

Homeowner registration will be open January 25 through February 27. Marketing plans to urge homeowner registration and contractor sign-up for the Directory are currently underway as well as continued outreach to new cities and building departments.

CRMP Governing Board Memorandum

November 15, 2016

Agenda Item 6: CEA Brace + Bolt Update

Recommended Action: No Action Required

Background

The CEA Brace + Bolt (CEA BB) pilot program launched to approximately 3,200 CEA policyholders in October.

Modeled after CRMP's Earthquake Brace + Bolt (EBB) program, CEA BB will encourage selected CEA policyholders to seismically retrofit their older, CEA-insured houses by providing up to \$3,000 toward the retrofit. Policyholders who complete the brace-and-bolt retrofit will qualify for CEA's new 20 percent verified hazard-reduction discount on their annual CEA-earthquake-insurance premium.

Operating within program rules, the CEA BB program will offer benefits to eligible CEA policyholders who:

- own a pre-1940 house in one of the 10 selected ZIP Codes, whose characteristics qualify for a code-compliant brace-and-bolt retrofit; and
- have insured their house with CEA for at least three years.

This pilot program includes 10 ZIP Codes—five each in Northern and Southern California:

Northern California	Southern California
94501	90027
94602	90048
94611	91030
94705	91104
94707	91108

CRMP Governing Board Memorandum

November 15, 2016

Agenda Item 7: Award of contract for call center services

Recommended Action: Approve staff-recommended award

Staff recommends awarding a contract to SCI Consulting Group (“SCI”) to provide call center services for the Earthquake Brace + Bolt (EBB) program. The contract will have a three-year term. The amount and scope of work is in the sole discretion of CRMP.

This recommendation is based on the procurement and evaluation process described below.

Background

We needed to identify and contract with a firm to provide call center services for the CRMP’s EBB program.

Procurement Process

On September 9, 2016, CRMP issued a Request for Qualifications and Proposals for call center services (CRMP RFQ #08-10) with a final proposal submission date of October 18, 2016. The RFQ was posted on the California Residential Mitigation (“CRMP”) website and advertised through the National Association of Call Centers and Call Center Times with outreach to more than 2,200 U.S. call centers.

Four proposals were received by the final proposal submission date. The proposers were:

1. SCI Consulting Group
2. AnswerNet
3. Stenocall
4. Garden City Group

Evaluation Process

The proposals were evaluated by a panel of three members made up of staff from CRMP (executive director Janiele Maffei, managing director Sheri Aguirre and customer service manager Mark Grissom.).

Program administrator Jacqueline Ball reviewed the proposals for compliance with the requirements of the RFQ as to format, submission, required attachments, and minimum qualifications. She reported to the panel that three of the proposals complied with those requirements but that the proposal of Garden City Group did not comply.

- Ms Aguirre agreed that Garden City did not comply because it failed to establish its minimum qualifications by use of the “Statement of Minimum Qualifications” as stated in the RFQ.

Under the CRMP procurement guidelines, CRMP can determine which proposers to interview. Ms. Aguirre reviewed each of the proposals with the members of the panel and it was decided that two of the proposers should be interviewed:

1. SCI Consulting Group (“SCI”)
2. AnswerNet

On November 2 and 3, 2016, representatives of SCI and AnswerNet were interviewed by the panel.

Panel members preliminarily scored the proposals individually, and then the panel met as a group to discuss the proposals. Following the panel’s discussion, members revised their scores as they deemed appropriate. The RFQ specified the following criteria and maximum score for evaluating proposals:

<u>Criteria</u>	<u>Maximum Points</u>
Work Plan	35
Qualifications, Background, and History	25
Proposed Compensation	20
Interview	15
References	<u>5</u>
Total	100

Evaluation Results for the two proposers interviewed (final scores obtained by averaging scores of panel members).

SCI results:

<u>Criteria</u>	<u>Points</u>
Work Plan	32
Qualifications, Background, and History	24
Proposed Compensation	12
Interview	14
References	<u>0</u>
Total	82

AnswerNet results:

<u>Criteria</u>	<u>Points</u>
Work Plan	28
Qualifications, Background, and History	19
Proposed Compensation	16
Interview	10
References	<u>0</u>
Total	73

The panel determined that accepting the SCI proposal is reasonable and in the best interests of CRMP.

Contract

We recommend approving the award and authorizing executive director Janiele Maffei to enter into a contract with SCI Consulting Group, in substantially the form attached to the RFQ, with such changes as are approved by her and in consultation with CRMP legal counsel.

CRMP Governing Board Memorandum

November 15, 2016

Agenda Item 8: Proposed 2017 Governing Board Meeting Calendar

Recommended Action: Approval of Governing Board Meeting Calendar

Ms. Aguirre will present a proposed 2017 Governing Board Meeting calendar for approval.

CALIFORNIA RESIDENTIAL MITIGATION PROGRAM

GOVERNING BOARD MEETING DATES 2017

MEETING DATE	LOCATION
JANUARY 17 1:00pm	Governor's Office of Emergency Services ("Cal OES") 3650 Schriever Avenue MPR1 Mather, California 95655
MARCH 21 1:00pm	California Earthquake Authority 801 K Street, Suite 1000 Sacramento, CA 95814
MAY 16 1:00pm	Governor's Office of Emergency Services ("Cal OES") 3650 Schriever Avenue MPR1 Mather, California 95655
JULY 11 1:00pm	California Earthquake Authority 801 K Street, Suite 1000 Sacramento, CA 95814
SEPTEMBER 12 1:00pm	Governor's Office of Emergency Services ("Cal OES") 3650 Schriever Avenue MPR1 Mather, California 95655
NOVEMBER 14 1:00pm	California Earthquake Authority 801 K Street, Suite 1000 Sacramento, CA 95814
INQUIRIES & GENERAL INFO: Jacqueline Ball 916-661-5607 (Direct) jball@Calquake.com	MEDIA CONTACT: D'Anne Ousley 916-661-5524 (Direct) dousley@calquake.com

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