

**CALIFORNIA EARTHQUAKE AUTHORITY  
CALIFORNIA RESIDENTIAL MITIGATION PROGRAM  
GOVERNING BOARD MEETING  
TELECONFERENCE MINUTES**

**Tuesday, December 8, 2020  
1:00 p.m.**

1-323-886-4439; Conference ID Number 848 807 326

Members of the California Residential Mitigation Program (CRMP) Governing Board in attendance:

Mitch Ziemer, Chair, Insurance and Claim Director, California Earthquake Authority (CEA)  
Christina Curry, Vice Chair, Deputy Director, California Office of Emergency Services (Cal OES)  
Dan Dyce, Consultant, CEA  
Alex Pal, Chief Legal Counsel, Cal OES

Members of the CRMP Staff in attendance:

Janiele Maffei, Executive Director, CRMP  
Annde Ewertsen, Managing Director, CRMP  
Benjamin Kirwan, Treasurer, CRMP  
Jim Lombard  
Seth Merewitz, Counsel, CRMP  
Tom Welsh, Secretary, CRMP  
Jacqueline Ball, Program Analyst  
D'Anne Ousley, Communications Specialist

Also Present:

No members of the public addressed the Governing Board.

**1. Call to order and member roll call.**

Mr. Ziemer called the meeting to order at 1:00 p.m. A quorum was achieved.

**2. Consideration and approval of the minutes of the September 15, 2020, Governing Board Meeting.**

**MOTION:** Mr. Pal moved approval of the September 15, 2020, California Residential Mitigation Program Governing Board Meeting Minutes as presented. Ms. Curry seconded. Motion carried unanimously.

**3. CRMP Executive Director Janiele Maffei will present her executive report.**

Janiele Maffei, CRMP Executive Director, updated the Governing Board on the CRMP and CEA mitigation interests and projects:

## EBB Retrofits to Date

- Over 13,000 EBB retrofits have been completed to date.

## New CRMP Website

- Ms. Maffei reviewed features of the new CRMP website.

## ATC 110/FEMA P-1100 Project

- Federal Emergency Management Agency (FEMA) P-1100 is currently going through the American National Standards Institute (ANSI) pre-standard process to verify that it meets essential requirements and will go out for public review prior to approval.
- It is anticipated that the document will be ready to be adopted into the existing building code within a year.

## Earthquake Soft-Story (ESS)

- ESS is a new mitigation grant program being developed for homes with a living space over the garage.
- The living-space-over-garage designation includes two types of houses: house-over-garage and the more common living-space-over-garage.

## EBB Low-Income Program

- The EBB Low-Income Program is being developed as a supplementary grant program for homes with household incomes below a certain threshold.
- Information on the pilot program will be presented at a future meeting.

## Legislative Efforts

- H.R. 5494, which makes state-funded grants for natural catastrophe mitigation tax exempt at the federal level, may try to attach to another bill by the end of the year. There is no strong opposition to this small bill.

Ms. Maffei stated Dan Dyce will soon transition off the Governing Board and Mitch Ziemer will soon retire. She thanked them on behalf of the Governing Board for their years of service.

### **4. CRMP Treasurer Benjamin Kirwan will review the CRMP financial statements as of October 31, 2020.**

Benjamin Kirwan, CRMP Treasurer, provided an overview, with a slide presentation, of the CRMP financial information as of October 31, 2020.

### **5. CRMP Treasurer Benjamin Kirwan will present to the Governing Board the 2021 proposed program and operational budget, for approval.**

Mr. Kirwan reviewed the 2021 proposed budget and asked for approval.

**MOTION:** Mr. Pal moved approval of the 2021 CRMP Budget as presented.  
Ms. Curry seconded. Motion carried unanimously.

### **6. CRMP Managing Director Annde Ewertsen will present the CRMP Mitigation (Earthquake Brace + Bolt) update.**

Annde Ewertsen, CRMP Managing Director, provided an overview, with a slide presentation, of the CRMP and CEA Earthquake Brace + Bolt Programs, FEMA-trained contractor data, regional cost, retrofit data, withdrawn homeowners, and future funding opportunities. She stated the new EBB 2.0 website is anticipated to roll out on January 13<sup>th</sup>.

**7. CRMP Managing Director Annde Ewertsen will present to the Governing Board the second amendment to the contract between CRMP and Plante & Moran, PLLC, for approval.**

Mr. Kirwan provided an overview of the background and anticipated annual fees and costs for CRMP's financial reports and annual audit.

Staff recommendation:

- Approve the second amendment to the contract between CRMP and Plante & Moran, PLLC, (PM) and authorize the Executive Director to execute the contract.

Questions and Discussion

Ms. Curry asked for further explanation on the annual difference in fees for the financial reports and annual audit.

Mr. Kirwan stated contracts between companies and accounting firms generally have a slight increase in costs from year to year. The first-year cost for the financial reports is appreciably higher to account for program setup time. Less expense is accrued to draft the financial statements in subsequent years.

**MOTION:** Ms. Curry moved approval of the staff recommendation as presented. Mr. Pal seconded. Motion carried unanimously.

**8. CRMP Managing Director Annde Ewertsen will present to the Governing Board the proposed 2021 Governing Board meeting schedule, for approval.**

Ms. Ewertsen presented the proposed 2021 meeting dates. She suggested changing the March 30<sup>th</sup> meeting date to March 9<sup>th</sup> so the CRMP Governing Board will meet prior to the CEA Board, which is currently set for March 11<sup>th</sup>.

**MOTION:** Ms. Curry moved to approve the 2021 meeting dates as revised. Mr. Pal seconded. Motion carried unanimously.

**9. Public comment on items that do not appear on this agenda and public requests that those matters be placed on a future agenda.**

There were no questions or comments from the public.

**10. Adjournment.**

There being no further business, the meeting was adjourned at 2:12 p.m.